



ITT Primary Programme Lead

An enthusiastic and committed leader with proven relevant experience is required for the position of **School Direct Primary Programme Lead** for Exeter Consortium and Teaching School Alliance (ECTSA).

ECTSA is a partnership of schools in and around Exeter established and managed by the schools themselves. It offers popular and successful School Direct ITT programmes, based in local schools, with outstanding providers. A large percentage of our trainees go on to work in Exeter schools. Our setting in an historic regional capital at the heart of one of the most desirable areas of the country makes this an extremely attractive location in which to live and learn and work.

Our partner training organisations are **South West Teacher Training (SWTT)**, **Bath Spa University** and the **University of Exeter**, all highly regarded by Ofsted.

The post holder will work with the SWTT ITT Programme Manager and colleagues with ECTSA to develop and lead the Primary (3 to 7 years) and Primary (5 to 11 years) programmes.

Salary range: £35,927 to £39,374 (FT equivalent), **subject to knowledge, skills and experience**. This is a new role and therefore we will consider working patterns (full-time; job share; part-time) **for the right candidate**.

Closing date for applications: 9th February 2018

Interview date: 27th February 2018

Start date: July 2018

Responsible to the ECTSA Board, this post is for one year in the first instance with the intention of continuing subject to successful development, recruitment and delivery of the programme.

Main duties

1. Lead all aspects of the Primary ITT programme ensuring quality across all areas including partnership, school provision, external contracts and other activities
2. Be a member of the ECTSA ITT and Professional Development Team, engaging effectively in all aspects of work in ITT, actively developing and enhancing excellence in ITT
3. Overall responsibility for the development and operation of the School Direct programme to ensure the highest possible outcomes for our trainees. This will include:
 - Planning, organising and managing the school based training programme, the subject specific training and the phase appropriate training
 - Planning, organising and managing the General Professional Studies Programme
 - Liaising closely with our Partnership Lead and team for SWTT based at West Exe School
 - Ensure training is provided in current pedagogical approaches to help trainees achieve the Teachers' Standards

- Organise trainee placements and ensure compliance with NCTL criteria as well as accessibility and suitability for trainees
 - Plan and oversee the assessment programme with our Partnership Lead ensuring it is compliant
 - Quality Assurance – undertake monitoring visits to placement schools to ensure quality of trainee mentoring
 - Provide pastoral support to help trainees reach their full potential and succeed during their training year
4. Support the delivery of the Masters programme
 5. Support the Business Manager in the financial management of the programmes
 6. Work closely with the ECTSA team on the marketing and promotion of the programmes
 7. Foster and develop strategic links within the region and nationally with HEIs and other relevant agencies in order to develop and enhance ITT provision further.
 8. Undertake any other reasonable duties relevant to the job role, as required
 9. Maintain their own personal and professional development to meet the changing demands of the job
 10. Accept all responsibilities in a manner that promotes equality and supports diversity and inclusion

Person specification

Essential criteria

1. Qualified Teacher Status with a proven track record of excellent and substantial teaching expertise and leadership in the primary phase of education and in Initial Teacher Education
2. Excellent and sophisticated communication and interpersonal skills
3. Ability to inspire and lead teams and individuals effectively, maintaining and developing a positive and forward looking ethos
4. A thorough knowledge of and experience in delivering ITE Quality Assurance and Enhancement processes to a very high standard, including a good working knowledge of the ITE Ofsted inspection framework
5. Evidence of ability to think strategically in the development of relevant programmes taking into account the National agenda
6. Evidence of leading a course, programme, and/or partnership development
7. An understanding of finance and experience in managing budgets including costing and pricing
8. Continuing and active engagement with own professional development
9. Ability and willingness to travel within the region and beyond

Desirable criteria

1. Masters or doctorate in a related area
2. National professional profile
3. Experience of successful bidding for external projects and funding